

**文藻外語大學 113 學年度第 2 學期**  
**學術暨研究獎勵補助審議委員會各次會議時間及主要審議案**  
Wenzao Ursuline University of Languages  
Schedule of the Meetings of the Review Committee of Academic and Research  
Rewards and Subsidies in the Second Semester of Academic Year 2024-2025

公布日期：**114.01.02**

| 開會日期<br>Date of Meeting   | 主要審議案<br>Applications for Reviewing  | 申請案收件單位<br>Unit in Charge of Applications                                       | 申請案收件截止日<br>Due Time for Applications | 會議提案收件截止日<br>Due Time for Proposals |
|---|--|---|---------------------------------------|-------------------------------------|
| <b>第一次學審會</b><br><b>114 年 2 月 25 日</b><br><b>(星期二)</b><br><b>1<sup>st</sup> Meeting:</b><br><b>Feb. 25, 2025</b><br><b>(Tue.)</b> | 教師參加國內外學術研討(習)會補助<br>[For Attending Domestic or Overseas Academic Conferences/Workshops] | 研發處產官學合作組<br>Industry-Government-Academia Cooperation Section,<br>Office of R&D | <b>2 月 4 日</b><br><b>Feb. 4</b>       | <b>2 月 7 日</b><br><b>Feb. 3</b>     |
|   | 單位辦理教學研習暨學術研討會補助<br>[For Conducting Seminars/Conferences]                                |   |                                       |                                     |
|   | 教師指導學生參與競賽獎勵<br>[For Instructing Students in Preparing for Competitions]                 |   | <b>1 月 17 日</b><br><b>Jan. 17</b>     |                                     |
| <b>第二次學審會</b><br><b>114 年 4 月 29 日</b><br><b>(星期二)</b><br><b>2<sup>nd</sup> meeting: Apr.</b><br><b>29, 2025</b><br><b>(Tue.)</b> | 教師參加國內外學術研討(習)會補助<br>[For Attending Domestic or Overseas Academic Conferences/Workshops] | 研發處產官學合作組<br>Industry-Government-Academia Cooperation Section,<br>Office of R&D | <b>4 月 2 日</b><br><b>Apr. 2</b>       | <b>4 月 11 日</b><br><b>Apr. 11</b>   |
|   | 單位辦理教學研習暨學術研討會補助<br>[For Conducting Seminars/Conferences]                                |   |                                       |                                     |
|   | 教師指導學生參與競賽獎勵<br>[For Instructing Students in Preparing for Competitions ]                |   | <b>3 月 28 日</b><br><b>Mar. 28</b>     |                                     |
|   | 教師進修研究補助<br>[For Faculty Foreign/Domestic Studies]                                       | 人事室<br>Personnel Office   | <b>3 月 28 日</b><br><b>Mar. 28</b>     |                                     |

| 開會日期<br>Date of Meeting  | 主要審議案<br>Applications for Reviewing  | 申請案收件單位<br>Unit in Charge of Applications  | 申請案收件截止日<br>Due Time for Applications | 會議提案收件截止日<br>Due Time for Proposals |
|--|--|--|---------------------------------------|-------------------------------------|
| <b>第三次學審會</b><br><b>114年6月24日</b><br><b>(星期二)</b><br><b>3<sup>rd</sup> meeting: Jun. 24, 2025</b><br><b>(Tue.)</b> | 教師論文著作、創研作品獎勵<br>[For Publications and Artistic Creations]                               | 研發處產官學合作組<br>Industry-Government-Academia<br>Cooperation Section,<br>Office of R&D | <b>5月29日</b><br><b>May 29</b>         | <b>6月6日</b><br><b>Jun. 6</b>        |
|  | 教師參加國內外學術研討(習)會補助<br>[For Attending Domestic or Overseas Academic Conferences/Workshops] |  |                                       |                                     |
|  | 單位辦理教學研習暨學術研討會補助<br>[For Conducting Seminars/Conferences]                                |  | <b>5月23日</b><br><b>May 23</b>         |                                     |
|  | 教師指導學生參與競賽獎勵<br>[For Instructing Students in Preparing for Competitions]                 |  |                                       |                                     |
|  | 教師取得專業證(執)照獎助<br>[For Certificates/Licenses]   | 人事室<br>Personnel Office  | <b>5月16日</b><br><b>May 16</b>         |                                     |
|  | 教師研發教材、教具獎勵<br>[For Instructional Materials and Aids]                                    | 教學發展中心<br>Center for Teaching and Learning Development                             | <b>3月25日</b><br><b>Mar. 25</b>        |                                     |

※各次會議時間，若因特殊情況而有所更動，將事先另以書面及網路公告通知。  
Alteration will be announced by email or on the website.

※「申請案收件截止日」係指各申請單位完成必要之行政程序後(如系評、院評)，將申請案資料送達各收件單位之時間。收件單位若因故調整申請案收件截止日，以各收件單位通知之時間為準。

Due time for applications: the date when applicants send the application documents to the units in charge of applications after all administrative process is completed. Due time can be re-made by the units in charge of applications.

※「會議提案收件截止日」係指各收件單位完成必要之行政程序後，將會議提案內容電子檔及相關紙本資料送達研發處之時間。

Due time for proposals: the date when the units in charge of applications send the proposal to the Office of R&D.